



## BOARD OF COMMISSIONERS ANNUAL MEETING

April 27, 2009  
5:45 p.m.

Babcock Place  
Meal Site

### AGENDA

1. Call of Roll.
2. Resolution Y<sup>9</sup>: Approve Minutes of the April 28, 2008 Annual Meeting of the Lawrence-Douglas County Housing Authority Board of Commissioners.
3. Review LDCHA Annual Report for Fiscal Year 2008.
4. Resolution Z<sup>9</sup>: Approve 2008 LDCHA Annual Report for Publication and Distribution to the City, County and Interested Parties.
5. Resolution A<sup>9</sup>: Approve 2008 Payment in Lieu of Taxes (PILOT) to City of Lawrence in the Amount of \$87,172.36.
6. Election of Officers.
7. Adjournment.



MINUTES OF THE 2008 ANNUAL MEETING  
OF THE  
LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS

April 28, 2008  
5:45 p.m.

Edgewood Homes  
Conference Room

1. Call of Roll.

The 2008 Annual Meeting of the Lawrence-Douglas County Housing Authority Board of Commissioners was called to order at 5:45 p.m. by Chairman Smith. Upon call of roll the following commissioners responded present:

Brenda O'Keefe  
David Clark  
Charlie Dominguez  
Wes Smith

Also present were Dennis Edwards, LDCHA auditor with Snodgrass, Dunlap and Company; Carrie Lindsey, Beverly Hyatt, Vickie Butler and Barbara Huppee, LDCHA staff members.

Absent with prior approval, Commissioner Johnson.

2. Resolution V<sup>8</sup>: Approve Minutes of the April, 23, 2007 Annual Meeting of the Lawrence-Douglas County Housing Authority Board of Commissioners.

Chairman Smith moved to approve the 2007 minutes as presented. Vice-chair O'Keefe seconded the motion. The motion carried.

3. Review LDCHA Annual Report for Fiscal Year 2007.

4. Resolution W<sup>8</sup>: Approve 2007 LDCHA Annual Report for Publication and Distribution to the City, County and Interested Parties.

After review of the 2007 Annual Report, Vice-chair O'Keefe moved to approve the Annual Report. Commissioner Dominguez seconded the motion. The motion carried.

5. Resolution X<sup>8</sup>: Approve 2007 Payment in Lieu of Taxes (PILOT) to City of Lawrence in the Amount of \$83,659.12.

The LDCHA's annual payment in lieu of taxes for 2007 is in the amount of \$83,659.12. As a tax-exempt organization, the housing authority makes an annual payment to the City in exchange for public services and facilities furnished from time-to-

time by the City. The amount of the PILOT is set by federal regulation and is equal to 10% of the housing authority's rental income minus the utility costs paid by the housing authority. Rental income for 2007 was \$1,116,289. Utility expenses were \$279,698.67. Rent minus utilities equals \$836,591.23. Ten percent, \$83,659.12 is the 2007 PILOT payment to the City. If the LDCHA was a taxable entity the amount of property taxes would be \$157,500.55.

Commissioner Clark moved to approve the 2007 PILOT payment to the City. Vice-chair O'Keefe seconded the motion. The motion carried.

6. Election of Officers.

Commissioner Dominguez asked what protocol was followed when electing officers.

Ms. Huppee responded that it was entirely up to the Board to nominate and vote for officers. During discussion, in response to questions, Ms. Huppee stated that there is no time restraint on the number of times a commissioner could serve as chair and the responsibility of the chairman does not require any additional commitment of time.

Following discussion, Commissioner Dominguez nominated Wes Smith to serve another term as Chair and Brenda O'Keefe to serve again as Vice-chair. Commissioner Clark seconded the motion. The motion passed unanimously.

7. Adjournment.

There being no further items of business Commissioner Clark moved to adjourn the Annual Meeting. Chairman Smith seconded the motion. The meeting was adjourned at 6:15 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Attest

LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL MEETING  
APRIL 27, 2009

AGENDA ITEM 3: Review LDCHA Annual Report for Fiscal Year 2008

CURRENT ISSUE:

Attached is a draft copy of the agency's 2008 Annual Report for review and discussion.

LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL MEETING  
APRIL 27, 2009

RESOLUTION Z<sup>9</sup>  
APPROVE 2008 LDCHA ANNUAL REPORT FOR PUBLICATION

BE IT RESOLVED by the Board of Commissioners of the Lawrence-Douglas County Housing Authority that the Lawrence-Douglas County Housing Authority Annual Report for 2008 be approved for publication and distribution to the City, County and Interested Parties.

LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL MEETING  
April 27, 2009

AGENDA ITEM 4: Resolution Z<sup>9</sup>: Approve 2008 LDCHA Annual Report for Publication and Distribution to the City, County and Interested Parties.

BOARD ACTION REQUIRED:

Approve, if appropriate, the content of the 2008 LDCHA Annual Report for publication and distribution.

LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL MEETING  
APRIL 27, 2009

RESOLUTION A<sup>9</sup>  
APPROVE 2008 PAYMENT IN LIEU OF TAXES (PILOT) TO CITY OF LAWRENCE

BE IT RESOLVED by the Board of Commissioners of the Lawrence-Douglas County Housing Authority that the 2008 PILOT in the amount of \$87,172.36 be approved for payment to the City of Lawrence.

LAWRENCE-DOUGLAS COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL MEETING  
APRIL 27, 2009

AGENDA ITEM 6: Election of Officers.

CURRENT ISSUE:

Attached is the current listing of the LDCHA officers and commissioners. Nominations are open for the 2009-2010 term.